

# Ronald Arciaga

Information Security Compliance Analyst | ISO 27001 | SOX | ITGC | ISC2 CC

Location: Singapore

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## Professional Summary

Information Security and Governance professional with experience in ISO 27001, SOX compliance, and IT General Controls (ITGC) across enterprise and cloud environments. Proven track record supporting audit readiness, risk remediation, and security monitoring across AWS, Azure, and Active Directory environments. Skilled in automating compliance workflows using Power Automate to improve operational efficiency and regulatory adherence. Certified in Cybersecurity (ISC2 CC) with hands-on experience in IAM, log analysis, and governance frameworks.

## Certifications

- ISC2 Certified in Cybersecurity (CC) – Certification Number: 3501685
- AWS Certified Cloud Practitioner

## Professional Experience

**Information Security Compliance Analyst** – Kaplan Higher Education Academy | Singapore (2023 – Present)

- Led ITGC and SOX audits including planning, evidence collection, control testing, and reporting.
- Supported ISO 27001 ISMS certification and continuous compliance activities.
- Automated SOX workflows using Power Automate and SharePoint, reducing manual effort by 40%.
- Maintained remediation logs, compliance registers, and security policy documentation.
- Conducted log reviews across Active Directory, Azure, and AWS environments.
- Performed vendor risk assessments aligned with ISO 27001 and regulatory requirements.
- Built monitoring dashboards using AD Audit Plus for privileged access monitoring.

**IT Information Security & Support Engineer** – MatchMove Pte Ltd | Singapore (2022 – 2023)

- Managed Identity and Access Management across Microsoft 365, Google Workspace, and Adobe Cloud.
- Administered enterprise security stack including Sophos, Wazuh, SecPod, and OpenVPN.
- Configured Aruba-managed firewall policies and improved network security posture.
- Conducted AWS vulnerability assessments using AWS Inspector.
- Maintained SOX compliance documentation with DevOps and infrastructure teams.

**Information Technology Support Engineer** – Kaplan Higher Education Academy | Singapore (2019 – 2022)

- Delivered IT support for more than 600 employees across hybrid environments.
- Managed Active Directory, Azure AD, and Microsoft 365 user accounts and permissions.
- Installed and maintained enterprise hardware and software.
- Assisted with network troubleshooting, VoIP maintenance, and hardware replacement.
- Led deployment of AWS WorkSpaces for secure remote access.

**IT Service Desk Analyst** – Infosys | Philippines (2019)

- Resolved 50+ technical incidents daily via phone, email, and chat support.
- Managed incidents and service requests using ServiceNow.
- Performed Active Directory account provisioning and access management.
- Maintained 95% first-contact resolution rate.

## Education

Bachelor of Science in Information Technology

De La Salle University – Dasmariñas, Philippines (2014 – 2018)

## Technical Skills

**Security & Compliance:** ISO 27001, SOX Compliance, ITGC, Risk Management, Vendor Risk Assessment

**Security Tools:** AD Audit Plus, Wazuh, Sophos, SecPod, AWS Inspector

**Cloud & Infrastructure:** AWS, Microsoft Azure, Active Directory, Azure AD, Microsoft 365, Google Workspace

**Automation & Reporting:** Power Automate, SharePoint, Security Dashboards, Log Analysis